



## **OPEN POSITION**

The Lutheran World Federation (LWF) Uganda is part of the Lutheran World Federation Department for World Service (LWF-DWS), an international humanitarian and development agency. LWF World Service partners include Lutheran Churches and their related agencies, the European Commission (ECHO), the US Government (PRM) and UNHCR, IOM, UNICEF among others, with whom LWF World Service is a key implementing partner. For more information about LWF World Service, please check; <https://www.lutheranworld.org>

LWF-Uganda currently supports Congolese and South-Sudanese refugees living in settlements in the districts of Kamwenge, Adjumani, Moyo and Lamwo respectively with access to safe water, sanitation and hygiene services, community services, protection, psychosocial support, livelihoods and environmental conservation.

**The LWF Uganda is looking for mature, qualified and experienced person for the following position:**

**Job Title:** WASH Officer (1)  
**Place of Assignment:** Lamwo LWF Office  
**Reports to:** Team Leader

### **Duties and Responsibilities**

- Ensuring quality and integrity in the implementation of WASH Projects in the allocated sub program, including adherence to technical guidelines, administrative systems, and established deadlines;
- Evaluating the relevance and appropriateness of current and future programming in relation to water, sanitation and hygiene promotion in the local context;
- Assisting in the preparation of the WASH proposals; activity plans and M&E system for the proposal;
- Contributing to contingency planning for possible WASH emergency response if required;
- Contributing to the preparation of internal and external reports for the NGO and donors, including expenditure plans and situation reports
- Collaborating and coordinating with the government, NGOs, and UN agencies on WASH issues at district level with your supervisor; participating in district and WASH meetings and other relevant humanitarian/recovery coordination meetings;
- Supervising and managing the water and sanitation project team in the field
- Oversee the drilling boreholes, installation of water points and educating the community on how to maintain them and use them;
- Monitoring all water and sanitation expenditure and ensuring appropriate utilization of budget;
- Reception of the hardware (new boreholes, rehabilitated /repaired water sources and systems and latrines, pumps, tools box);
- Selecting, modifying or designing appropriate water and sanitation infrastructure, and suitable community based maintenance and repair systems;
- Assist in designing and implementing surveys and assessments related to the field of water and sanitation when needed

### **Required Qualifications, Skills and Experience:**

- University degree or Higher Diploma in Water Engineering, Civil Engineering, Hydrology or a related technical field;
- Additional Post Graduate qualification in the technical field of water supply, sanitation or Public health will be added value;
- Minimum 3 years' professional experience in Project Management and Implementation the field of Water and Environment;
- Previous experience in emergencies and regular programs in the water supply, sanitation, hygiene promotion and school WASH areas;
- Knowledge of the latest developments and technology in low cost sanitation, hygiene promotion and capacity building;

- The position requires that a staff member spends most of the time in the field and thus ability to work, travel and live in difficult environment is desired;
- Works collaboratively with colleague, solicits input and genuinely values others' ideas and expertise;
- Strong organizational skills including proven ability to plan and coordinate own work as well as that of others

**Application Procedure:**

Candidates who are interested in the above job should submit an updated CV and Application letter giving a day time telephone contact and email addresses of 3 (three) work related referees only through our recruitment email [recruitment@lwf.or.ug](mailto:recruitment@lwf.or.ug) clearly indicating the job title in the email subject. **do not include certificates for education, trainings, etc.**

Hand delivered applications can also be sent to our Offices in Kampala. Please indicate the position you have applied for on the top of the parcel addressed to:

**The Human Resource Manager  
Lutheran World Federation  
Plot 1401, Ggaba, Road next to Quality Hill  
P. O. Box 5827 Kampala, Uganda.**

**Deadline for receiving application is Monday 8, October 2018 by 5:00pm**