



## **OPEN POSITION**

The Lutheran World Federation (LWF) Uganda is part of the Lutheran World Federation - World Service (LWF-WS), an international humanitarian and development agency. LWF Uganda works to reduce people's vulnerability, supporting them to realize their potential, to build on their assets, and to respond to their own problems and needs. LWF Uganda is currently operating in Pader, Kitgum, Lamwo, Adjumani, Moyo Luuka, Kamwenge, Hoima and Kampala Districts: For more details, please check; <https://www.lutheranworld.org>

LWF Uganda Program is looking for a mature, qualified and experienced person to fill the following position:

**Job Title:** Project Officer Livelihoods  
**Duty Station:** Kyangwali Sub Program  
**Reports to:** Project Manager

### **Job Profile**

Under the direct supervision of the Project Manager, the project officer- Livelihoods is in charge of the implementation of the livelihood component of the LWF multi-sectoral UNHCR Funded emergency project in Kyangwali refugee settlement. The Officer will provide direct supervision and facilitate implementation of the budgetary control, M & E and reports. In addition to coordination, the Officer will provide technical expertise on livelihoods of the project from a strategic and programmatic point of view.

### **Duties and Responsibilities**

#### **Project management**

- Provide technical assistance in agronomy and agribusiness, climate smart agriculture and marketing
- Take lead in Resilience and Livelihood planning, budgeting, implementation and monitoring of progress
- Mobilize and facilitate the engagements of stakeholders during planning and development meetings, workshops and other fora
- Monitoring the quality of programming throughout the project cycle through initiatives such as beneficiary consultation, market analysis, impact assessment and innovation, etc

- Organize the implementation of the M & E processes and the monitoring of project impacts in collaboration with the M & E department
- Plan and implement interventions that promote sustainable environment management and Gender-Sensitive Livelihoods programming
- Manages the day-to-day livelihood activities, including activity finances while bearing in mind LWF's/Donor financial regulations.

### **Community engagement and advocacy**

- Take overall lead in the coordination of field level activities
- Ensure Small holder farmers' groups are mobilized, organized and strengthened into strong business groups, Savings groups/Savings and Credit Cooperatives) value addition, bulking and collective marketing of produce
- Develop the farmer's capacity to improve production and productivity of selected enterprises of desired quality by the market through demonstrations to farmers
- Establish and follow up demonstrations to facilitate production and productivity among the farmers and linking farmers to markets
- Manage field based staff, volunteers, and community participants in effective integration of agro forestry into agriculture and livelihood interventions.

### **Coordinate partners in implementation of agreed action plans.**

- Ensure Integration of Resilience and Livelihood activities with other ongoing programme initiatives including that of LWF and governments
- Build the capacity of farmers' business groups/cooperatives to collectively engage local leaders on identified issues.

### **Documentation, Reporting and knowledge management**

- Prepare high quality reports, both narrative and quantitative information and reporting on relevant indicators and outcomes. Ensure that all reports are delivered according to high quality standards and are always submitted on time as per LWF standards
- Participate in monthly / quarterly reflection meetings with partners
- Take lead in documentation and sharing of Impact/success stories and best practices to promote learning
- Contribute in the development of Project Plans/Budgets and Livelihood funding proposals

## Required Qualifications, Skills & Competencies

- Bachelor's Degree in Agricultural Studies or its equivalent from a recognized institution. Minimum 2 years' experience working in livelihoods or income generating projects preferably with an NGO in a refugee/IDP setting
- Ability to work independently, prioritize multiple tasks while working as part of a team, good planning and organizational skills coupled with problem solving capabilities, hands-on community mobilization skills, a strong self-starter with ability to take initiative are highly desirable for this position
- Experience of community development work and working with marginalized communities;
- Experience of running and arranging informal information sessions, formal training courses and facilitating group based training
- Experience of monitoring and evaluation, team leadership skills, with ability to motivate Others
- Excellent understanding of poverty and social exclusion and in particular barriers to the labor market

## Application Procedure:

Applications (motivation letter and detailed curriculum vitae in English), with the names and e-mail addresses of three persons who know the applicant professionally, should be sent by **Monday 21<sup>st</sup> January 2019** to: Email: [recruitment.uga@lutheranworld.org](mailto:recruitment.uga@lutheranworld.org) **Please do not include certificates for education, trainings, etc. Use the title of the job you are applying for as the subject line.**

Hand delivered applications can also be sent to our Offices in Kampala. Indicate the position you have applied for on the top of the parcel addressed to:

**The Human Resource Manager  
Lutheran World Federation  
Plot 1401, Ggaba, Road  
P. O. Box 5827  
Kampala, Uganda.**

*LWF/DWS is an equal opportunity employer, irrespective of gender, race or religious affiliation. Female candidates possessing the above requirements are encouraged to apply. LWF/DWS is a signatory to the Code of Conduct for humanitarian agencies. Our recruitment and selection procedures reflect the organization's commitment to the prevention of abuse and exploitation of beneficiaries.*

**Only short-listed candidates will be contacted**