

## OPEN POSITION

Lutheran World Federation (LWF) is part of the Lutheran World Federation Department for World Service (LWF-DWS), an international humanitarian and development agency. LWF Uganda works to reduce people's vulnerability, supporting them to realize their potential, to build on their assets, and to respond to their own problems and needs. LWF Uganda is currently operating in Pader, Kitgum, Lamwo, Adjumani, Moyo, Luuka, Kamwenge, Hoima and Kampala Districts.

The LWF Uganda Program is looking for a mature, qualified and experienced person to fill the following position:

**Position Title:** Livelihood Advisor

**Department:** Programs

**Duty Station:** Kampala

**Employment type:** Full time.

**Reports to:** Programs Coordinator

### **Job Summary:**

The **Livelihoods Advisor** will provide strategic vision, leadership and technical assistance in improving the overall performance of all livelihood activities in Lutheran World Federation Uganda Program. The incumbent will be responsible for increasing quantity, quality, and competitiveness of the income generating activities (IGAs), both off-farm and on-farm, supporting the development of an appropriate Food Security and Sustainable Livelihood intervention strategy in all LWF Program that includes early recovery, disaster risk reduction and community development.

The incumbent will support rural businesses and small and medium enterprises to improve their products/services, improve their processes, add value, and enter new market channels.

### **Summary of Duties and Responsibilities:**

To ensure program's strategic objectives and results are fully accomplished on time and in line with expected technical quality standards, the **Livelihood Advisor** must:

1. Under the guidance of the Programs Coordinator, provide leadership, supervision, and oversight of all livelihoods activities in LWF Uganda Program.
2. Lead a team of livelihood technical staff to ensure efficient and effective project implementation, timely completion of high-quality work plans, accurate reports, and other mandated deliverables are achieved.
3. Work with the Programs Coordinator and M&E team in preparing project work-plans with clear objectives and achievable benchmarks, reflecting long-term & short-term priorities.
4. Conduct continuous market intelligence and assessments to inform programming including identification of sectors and value chains that have high potential to benefit programme participants.
5. Conduct regular SWOT analysis of LWF performance in implementing livelihoods programmes which positively affect target beneficiaries;
6. Assist LWF Uganda to develop good quality project concept notes, and proposals, to donors as required;

7. Work with other programme advisors, the LWF mainstreaming focal persons, Private Sector Partners and District Local Government to ensure that all livelihoods projects contribute to integrated programmes
8. Keep up to date with developments in the livelihoods sector, liaise with the Global Livelihoods and Markets Advisors and ensure that learning is incorporated into programming and shared with other staff;
9. Conduct regular field visits to review and report on progress of Livelihoods interventions;
10. Ensure that activities have a strong private sector orientation so that all livelihood interventions/activities are aligned towards becoming market-oriented and financially sustainable;

### **Academic Qualifications**

- University degree in Agriculture, Agri-Business or Development Economics;
- Master's Degree strongly preferred.

### **Experience, Knowledge and Skills**

- Minimum of ten (10) years' actual project management experience.
- Background in business or market/economic development, with a minimum of 5 years' practical experience in the private sector, market development and/or related industry. Experience on market systems development/IM4P/market facilitation is **REQUIRED**.
- Strong background in agricultural production, market assessments, rural market linkages, and capacity building in value chains
- Demonstrated ability to work and coordinate effectively with a wide variety of stakeholders, including national and local government, donors, community-based organizations, and the private sector
- Proven ability to write good project concepts, donor proposals and high quality reports

### **Application Procedure:**

Applications (motivation letter and detailed curriculum vitae in English), with the names and e-mail addresses of three persons who know the applicant professionally, should be sent by **Friday, May 28, 2018** to: Email: [recruitment@lwf.or.ug](mailto:recruitment@lwf.or.ug). **Please do not include certificates for education, trainings, etc. Please use the title of the job you are applying for as the subject line.**

Hand delivered applications can also be sent to our Offices in Kampala. Please indicate the position you have applied for on the top of the parcel addressed to:

**The Human Resource Manager**

**Lutheran World Federation**

**Plot 1401, Ggaba, Road after the American Embassy**

**P. O. Box 5827**

**Kampala, Uganda.**

*LWF/DWS is an equal opportunity employer, irrespective of gender, race or religious affiliation. Female candidates possessing the above requirements are encouraged to apply. LWF/DWS is a signatory to the Code of Conduct for humanitarian agencies. Our recruitment and selection procedures reflect the organization's commitment to the prevention of abuse and exploitation of beneficiaries.*

**Only short-listed candidates will be contacted**