



THE
LUTHERAN
WORLD
FEDERATION

World Service

member of **actalliance**

INVITATION TO TENDER FOR SALE OF ASSETS.

Procurement Reference No: LWF/UG/INTERNALADVERT/MARCH/2023_1.

Established in 1979, LWF Uganda is part of the LWF World Service (LWF WS), an international humanitarian and development agency. LWF Uganda works to reduce people's vulnerability, supporting them to realize their full potential, to build on their assets, and to become more resilient.

LWF Uganda is currently operating in the Districts of Pader, Kitgum, Lamwo, Adjumani, Obongi, Luuka, Kamwenge, Kyangwali and Kampala (as the coordination Office of Uganda operations). LWF invites interested parties to submit their best offer for purchase of the below assets on an as-is where-is basis.

NO	DESCRIPTION OF ASSETS	QTY	LOCATIONS FOR VIEWING
1.	Vehicles	03 units	Kampala
2.	Truck	01 Unit	Kampala
3.	Motorcycles	51 Units	Kampala/Adjumani/Kamwenge/Kitgum/Obongi /Kyangwali/ Lamwo
4.	IT Items	Various	Kampala/ Adjumani/Kamwenge/ Kyangwali/ Kamwenge/ Obongi
5.	Generators	4 Units	Adjumani & Obongi
6.	Assorted Items	Various	Kitgum/Kampala/Adjumani/Kamwenge/ Kyangwali / Luuka/ Obongi

For Lot 01, 02, 03 and 04, the bidder is required to enclose proof of payment of a refundable 30% of the bid value to be deposited in the LWF account number provided in the sale agreement. The successful bidder will be expected to complete the payment within 3 working days.

Viewing and Bidding of the assets is from **Thursday 9th March 2023 to Friday 24th March 2023 from 9am to 3pm, Monday to Friday.**

The bids must be submitted in sealed envelopes marked as below, and placed in the tender box located at any of the above office reception after being stamped received on or before **Friday 24th March 2023 by 4:00pm.** Late bids will not be accepted.

Please address all tenders to:

The Chairperson,
LWF Uganda Tender Committee
Bid for Sale of Asset
Procurement Reference No: LWF/UG/INTERNALADVERT/MARCH/2023_1.
Plot 1401, Gaba Road,
P.O Box 5827
Kampala, Uganda. Tel: 0393-264006/7/8



Disclaimer:

LWF is under no obligation to award the lowest or highest or any bidder at all and may cancel the whole/part process when it deems fit without giving further justification. LWF also reserves the right to reject and cancel the contract in case any illegal or corrupt practices have been connected with the award or execution of the contract. Bids shall not be issued or returned beyond the stipulated time.



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Dear Sir/Madam,

RE: INVITATION FOR SALE OF LWF ASSETS

Further to your enquiry regarding the publication of the above-mentioned invitation to bid, please find enclosed the following documents, which constitute the bid documents:

1. **Sale of assets internal advert**
2. **a) General terms and conditions of sale**
b) List of assets for sale
c) Bidders' declaration

There will be viewing of assets and picking of bid documents, from LWF offices in Kampala, Adjumani, Obongi, Lamwo, Kamwenge, Kyangwali, Kitgum, Pader and Luuka as per the attached advert from **Thursday 9th March 2023 to Friday 24th March 2023 from 9am to 3pm, Monday to Friday.**

Your sale bid must include the following documentation so please use the list below as a 'Checklist' before submitting your bids to Lutheran World Federation.

1. **Completed price quote.**
2. **Signed bid Declaration form.**
3. **For Lot 1,2,3 and 4, a refundable fee of 30% of the bid price shall be deposited in LWF bank account and proof of payment sealed in the bid document.**
4. **A clear copy of National ID for individuals and a certificate of registration incase of a company or an Organization (*Applicable for Vehicles, Truck and Motorcycle bidders only*).**

All Assets are sold on '**AS IS, WHERE IS BASIS**' without any warranty, express or implied.



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